

St. Joan of Arc, a Roman Catholic parish of 1,800 families located in Toledo, Ohio, is seeking a Director of Liturgical Music. This full-time, salaried position is available immediately. Starting date is negotiable.

Primary responsibilities:

- Playing the organ and/or directing the parish choirs at liturgies including four weekend parish Masses, weekly school Masses, holy days, funerals, weddings, and other occasions
- Directing weekly choir rehearsals
- Planning all liturgical music and developing worship aids
- Maintaining the music library and instruments

Minimum qualifications:

- Proficiency on the organ
- Strong choral conducting ability
- Excellent organizational and communication skills
- Thorough understanding of the Roman Catholic liturgy and standard Catholic musical repertoire

Additional qualifications that are desired but not essential:

- 3 years experience as a parish music director
- Bachelor's degree in music preferred, although candidates will be evaluated primarily on ability and experience
- Good vocal ability
- Experience directing a handbell choir

The parish's instruments include:

- Three-manual Allen digital organ
- Yamaha grand piano
- 5 octaves of Malmark handbells

Music ensembles:

- 20-voice adult choir
- handbell choir
- cantors

Salary will be competitive and commensurate with experience. Health insurance and participation in the diocesan pension plan included, as well as other benefits. This position reports directly to the pastor.

To apply, send a cover letter, resume, and three professional references (including, if possible, a Catholic priest for whom you have worked) by email to kaysja@yahoo.com, or by fax to (419) 866-6142, or mail to: Music Director Search, St. Joan of Arc, 5856 Heatherdowns Blvd., Toledo, OH 43614.

Auditions will be required of all candidates selected for interviews.

For more information about our parish, please visit our website: <http://www.joanofarc.org/>. If you have any questions about the position or the application process, you may contact the pastor, Fr. Adam Hertzfeld, at kaysja@yahoo.com.